

# Monthly Harvest Return AMENDMENT



## 1. Client and Return details

Client Number  Amendment for the month of:  Year  **2**  **0**  Page  of

**MHA**

OFFICE USE ONLY

Client Name

DATE RECEIVED

## 2. Only enter the quota and non quota stock that have changed

If no entry enter 'NIL'

**Stock** **Reported Catch** **Revised Catch**  
species area (kgs, unless stated in Regulations) (kgs, unless stated in Regulations)

species	area	Reported Catch (kgs, unless stated in Regulations)	Revised Catch (kgs, unless stated in Regulations)

If no entry enter 'NIL'

**Stock** **Reported Catch** **Revised Catch**  
species area (kgs, unless stated in Regulations) (kgs, unless stated in Regulations)

species	area	Reported Catch (kgs, unless stated in Regulations)	Revised Catch (kgs, unless stated in Regulations)

## 3. Only enter vessels that are affected by amendments

registration number of vessel	name of vessel

To be added (Tick one for each vessel) To be removed

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

## 4. Please provide a reason for your amendment

  
  
  


## 5. Declaration

- I declare that the information I have given on this form is correct and complete to the best of my knowledge.
- I understand it is an offence to fail to complete this return or supply false information or make any material omission.
- I have read and understood the details on the Privacy Act 1993 supplied with this form.
- I declare I am authorised to supply this information.

Name of person making this declaration

Signature

Date

 /  /20

# Monthly Harvest Returns Amendments (MHRAs) EXPLANATORY NOTES

Monthly Harvest Return Amendments (MHRAs) must be completed in accordance with the requirements of the Fisheries (Reporting) Regulations 2001. These explanatory notes are to provide guidance and instruction on the completion of MHRAs.

## Section 1

**Client Number:** Enter the client number of the client that the MHRA is for. The client number is the 7-digit number that has been assigned to you by FishServe or the Ministry for Primary Industries.

**Amendment for the Month and Year:** Enter the Month and Year that you are submitting the MHRA for (i.e. the Month and Year of the MHR that requires amendment). Enter the month in words, e.g. "June". Enter the year by adding the final 2 digits to the year so the year displays for example, "2016". You must use a separate form for each return you wish to amend.

**Page ... of:** Enter the page number of this page in the "Page" box. In the "of" box, enter the total number of MHRA pages you are submitting for the month. For example, **Page 1 of 1** or **Page 2 of 4**.

**Client Name:** Enter your full legal name in this box. This name must correspond to the Client Number previously entered in this section.

## Section 2

Only enter the quota and non-quota stock that have changed. These are any stocks or quantities that differ from the original MHR or last MHRA you submitted for the month.

**Stock:** Enter the species and area codes of all quota and non-quota stocks that are being amended for the month and year specified in Section 1.

**Reported Catch:** In this column enter the quantity of catch taken, as it was reported on the last MHR or MHRA that was submitted for this month. This must be entered for each stock you have listed. If the stock has not been reported previously for this month, write "NIL".

**Revised Catch:** In this column enter the correct quantity of catch taken for each stock you have listed. All quantities (with the exception of scallops and Foveaux Strait oysters) must be recorded in Greenweight kilograms. All scallop weights must be recorded in meatweight kilograms (i.e. the weight of scallops remaining when the shell has been removed and discarded). All Foveaux Strait oysters must be recorded as the number of oysters taken.

## Section 3

If there are no changes to the vessels from the previously submitted MHR or MHRA, leave this section blank.

**Registration Number of Vessel:** Enter the Vessel Registration Number of each vessel that must be added to, or removed from, the list of vessels used to take the reported catch for the month that the MHRA relates to. The registration number of the vessel is the number displayed on the vessel's Certificate of Registration.

**Name of Vessel:** Enter the name of each vessel that must be added to, or removed from, the list of vessels used to take your reported catch for the month that the MHRA relates to. Each vessel name must be the name the vessel is registered as and must correspond to the Vessel Registration Number entered in the first column.

**"to be added"/"to be removed":** If a vessel was used to take catch for that month and was not reported on the original MHR or previous MHRA, tick the **"to be added"** column next to that vessel's details. If a vessel was reported on the original MHR or previous MHRA and was not used to take catch for that month, tick the **"to be removed"** column next to that vessel's details.

## Section 4

**Please provide a reason for your amendment:** Enter the reason(s) why the amendment(s) are required to be made to the original MHR or last MHRA for the month.

## Section 5

You **must** read the following information regarding the applicable details of the collection of personal information from individuals and the details of the offences relating to supplying false information or making material omissions. When you sign this declaration, you are acknowledging that you have read and understood the information.

### Collection of Personal Information from Individuals

In regard to any information being collected on Monthly Harvest Return Amendments that is personal information, notification is hereby provided, in accordance with Principle 3 of the Privacy Act 1993, to individuals of the following matters:

1. This information is being collected for the purposes relating to the conservation and management of fisheries and fisheries resources within New Zealand and New Zealand fisheries waters, and for the administration and enforcement of the Fisheries Act 1996 and regulations made pursuant to this Act.
2. The recipient of this information is FishServe (Commercial Fisheries Services Ltd) and the Ministry for Primary Industries.
3. The agency that will collect and hold the information is FishServe (Commercial Fisheries Services Ltd) (P.O. Box 297, Wellington).
4. The provision of this information is mandatory under the Fisheries Act 1996 and the Fisheries (Reporting) Regulations 2001.
5. It is an offence under the Fisheries Act 1996 and the Fisheries (Reporting) Regulations 2001 to neglect or refuse to supply the information required, and to fail to complete and furnish any of the required information, and to make a false or misleading statement or entry of information. Penalties are set out in the Fisheries Act 1996 and the Fisheries (Reporting) Regulations 2001.
6. You are reminded that under Principles 6 and 7 of the Privacy Act 1993, you have the right of access to, and correction of, any personal information which has been provided.

**Name of person making this declaration:** Print the name of the person(s) who is signing the MHRA. To sign this form you must be the person named in the client name box on the form or a person who has been specified as an authorised signatory for the client recorded in the client name box.

**Signature and Date:** Sign and enter today's date in the spaces provided.

These explanatory notes are provided to explain terms used on the Monthly Harvest Return Amendment and to provide guidance on the completion of MHRAs. Persons completing the MHRAs should familiarise themselves with the provisions of the Fisheries (Reporting) Regulations 2001, and contact FishServe if any further clarification is required on the manner in which MHRAs must be completed.